CLIENT NAME

2410 E. Broadway Rd. Unit #12 ♦ Mesa, AZ 85201 ♦ (480) 555-5555 ♦ clientname@yahoo.com
http://www.resumeplatform.com/clientname

SENIOR ACCOUNTANT / FINANCIAL STATEMENT ACCOUNTANT

Highly dedicated CPA and financial professional with vast experience in, and commitment to, the Enterprise Holdings Business Management career path. Dedicated to the company's founding values of honesty, integrity and customer service. Has overcome adversity and is capable of adapting to ensure a seamless transition during change. Excels at working across departments to resolve issues and improve the company's bottom line.

CORE COMPETENCIES

- Team Leadership
- Honesty / Integrity
- Financial Accuracy
- Interdepartmental Collaboration
- Internal / External Communication
- Policy Adherence & Awareness
- Dependability / Work Ethic
- Customer Service Acumen
- Enterprise Brand Values

PROFESSIONAL EXPERIENCE

Enterprise Holdings – Tempe, AZ **2005 – Present**
Financial Statement Accountant (2008 –1/2010)
Oversee the monthly financial statement process, including the management of standard entry processes, statement deadlines, and the daily requirement checklist for both the Enterprise Holdings accounting team.
Selected Achievements

- Effectively managed the November 2009 FSR, resulting in the final delivery receiving zero comments.
- Facilitated a seamless transition by working alongside the Group and Area Manager during an accounting implementation.
- Identified irregularities in a branch's numbers and performed an analysis to quantify the discrepancies, leading to the dismissal of a specific employee for fraudulent activity.
- Successfully identified internal employee fraud by accurately evaluating a backdated ticket report and communicating the findings to upper management.
- Regularly lead reconciliation efforts for the group's commerce bank accounts, with average monthly balances values between $10 million and $12 million.
- Improved interdepartmental communication by training the Payroll Department on departmental policies and procedures.
- Resolved a highly-tense situation between two employees in the absence of the employees' regular manager.
- Effectively trained every accountant on the team, and have personally coached each individual in the successful passing of accounting grills.
- Confidently use various accounting tools and macros to improve operational efficiency through the identification of discrepancies in activities.

Enterprise Holdings Career Progression
Financial Statement Accountant (8/2008 – 1/2010)
Sr. Accountant (05/2008 – 08/2008, 02/2010 – Present)
Staff Accountant (03/2006 – 05/2008)
Management Trainee (05/2005 – 03/2006)

EDUCATION

Bachelor of Arts in Finance, The University of Arizona
Minor in Accounting, The University of Arizona
Certified Public Accountant, American Institute of Certified Public Accountants (AICPA)